

Agenda
Linwood Community Library Board Meeting
Tuesday, April 28, 2026 at 6:30 pm
Public Notice

Melissia Smitka (Chair)
Aly Evans (Vice Chair)
Chris Mensch (Secretary)

Sheldon Wheaton (Treasurer)
Kathy Reno

Call to Order

Introduction of Guests, if present

Changes or additions to the agenda, if needed

Consent Agenda

All matters on the consent agenda are considered within one motion and will be enacted by one motion. There will be no separate discussion on these items.

- Previous Meeting Minutes
- Treasurer's Report
- Communications for the Board
- Director's report
- Statistical report
- Financial report

Public Comments – Please state name and address. 2-minute time limit

Bills for payment

Old Business

- Building update / CDBG grant
- Chair Replacement
- Policy Manual Revision
- Marquee

Committee Reports

- **Building & Equipment**
- **Financial**
- **Personnel and Policies**

New Business

Adjournment

Next Regular Board Meeting: Tuesday, May 26, 2026 at 6:30 pm

Linwood Community Library Board of Trustees
Meeting Minutes – March 24, 2026

Board members present: Melissa Smitka, Kathy Reno, Aly Evans, Chris Mensch, Sheldon Wheaton
Staff present: Dennis Shelton, Tracy Tygart
Guests: none

Call to Order: 6:36pm - The meeting was called to order by Melissa Smitka

Consent Agenda: *All matters on the consent agenda are considered and enacted with a single motion, with the exception of any items agreed upon to be removed from the consent agenda.*

Previous Meeting Minutes

Treasurer's Report:

General Fund (GF) Checking account: balance as of 02-27-2026 was \$451,045.86. The GF checking account has been reconciled in Xero through 03-01-2026 noting no difference.

Capitol Improvement Fund (CIF) Checking: account balance as of 02-27-2026 was \$256,667.66. The CIF Checking account has been reconciled in Xero through 03-01-2026 noting no difference.

Petty Cash: Petty cash was counted by Dennis Shelton on 03-02-2026 He stated the total on hand was \$74.40.

Communications for the board: None

Director's Report

Statistical Report

Financial Report

Chris made a motion to accept the consent agenda, Sheldon seconded, and the motion carried.

Public Comments: None

Communications for the Board: None

Bills for Payment: Credit card statements were reviewed by the Finance Committee with no issues identified and recommended for approval by the board. Sheldon made a motion to approve, Aly seconded, and the motion carried.

Old Business:

- **Policy Manual - Institutional Neutrality Policy & Federal & State Law Compliance sections:** Consensus to place proposed Institutional Neutrality Policy content in the OPERATIONS section. Three rewritten sections with references to federal and state laws were reviewed and the consensus was to incorporate the proposed changes.
- **Wood chairs:** Dennis will take a chair to the Linwood Cabinet Shop to inquire about the possibility of repair & reconditioning. Dennis also has two sample new chairs options coming to be evaluated.
- **Roadside sign:** Chris will check on other sign options, and also protective covers for the

current sign.

- **KOMA (Kansas Open Meetings Act) Training:** Dennis has a video downloaded that is good until April 30. At least 4 board members need to watch as a group, not individually. Consensus reached for Director and board members to meet at 6:30pm on March 30 to watch.
- **Building addition:** Dennis will discuss quotation from BG Consultants for a more detailed breakdown of architect costs. Third bid is still pending with a scheduled visit from Sabatini Architects.
- **Library Director Position Advertisement:** Salary range will start at \$50k with health reimbursement up to \$500 monthly. This would not be a stipend, but a direct refund of invoiced premium for the director.

Committee Reports:

Building & Equipment: no discussion

Financial: no discussion

Personnel & Policy: no discussion

New Business:

- **AI policy:** NEKLS version will be reviewed.
- **Shelf Replacement:** Dennis will have a solid wood shelf unit made to replace the failing particle board unit by the door on the east side of the building. The cost is within his approval rating, so no approval required.

**Treasurer's Report for the
Linwood Community Library Board Meeting
April 28, 2026**

General Fund (GF) Checking account balance as of 03-31-2026 was \$432,978.04. The GF checking account has been reconciled in Xero through 04-03-2026 noting no difference.

Capitol Improvement Fund (CIF) Checking account balance as of 03-31-2026 was \$257,271.68. The CIF Checking account has been reconciled in Xero through 04-03-2026 noting no difference.

Petty Cash was counted by Susie on 04-03-2026. She indicated the total on hand was \$101.30.

Prepared by Sheldon Wheaton, treasurer



Director's Report April 28, 2026

Prepared by: Dennis Shelton, MBA

I took one of our wooden chairs to the cabinet shop to see about having them repaired. The cabinet shop said it would take too much time, which they do not have, and the cost would be prohibitive for us to have them repaired.

I have ordered 2 new chairs for the board to look at from Affordable Seating. The chairs were supposed to ship on 4/20. I checked the status on 4/23 and they had not shipped yet. Affordable Seating told me they were now scheduled to ship 4/28.

I spoke to Dan, at NEKLS, concerning issues with the website being so slow. He did not think changing the theme would be of any help in speeding it up. There have been issues with the servers they use and several libraries have had problems with the websites being slow. We might want to look at switching our site to the Aspen site which is where our patrons go to see books and place holds. If we do go to Aspen, our domain name, linwoodcommunitylibrary.org will send everyone to the Aspen site when they use it. It will take some work to get everything moved but it will help with becoming ADA compliant and should speed things up. Dan indicated it might be best to wait until late this year or early next year to make the switch as we do not have to meet the ADA compliance guidelines until next spring.

NEKLS informed us, for budget planning purposes, our 2027 development base grant will increase this year 1.5% (\$37.50) and our population multiplier will remain the same at \$.80 X Population of our district, for a total of \$6,459.00. Our courier rates will remain the same as last year at \$2,150.00.

We have a new book case for our biographies. It is completed, installed and the books are on it. It looks so much better and matches the other book cases in the library.

Circulation:

| | Mar 2026 | Y-T-D | Mar 2025 | Y-T-D |
|-------------------------|----------|---------|----------|-------|
| Adult Books | 142 | 436 | 188 | 548 |
| Child Books | 190 | 610 | 329 | 709 |
| Young Adult | 32 | 105 | 36 | 82 |
| Magazines | 2 | 5 | | 4 |
| Movies/Videogames | 99 | 303 | 136 | 386 |
| Music | | 12 | | - |
| Audiobooks | 40 | 139 | 53 | 131 |
| Large Print | 30 | 79 | 34 | 101 |
| ** Electronic Materials | 272 | 692 | 251 | 689 |
| Equipment: Video/DVD | | - | | - |
| Equipment: Sports/Games | | - | | - |
| Total: | 807 | 2,381 | 1,027 | 2,650 |
| % of Change | (21.42) | (10.15) | | |

New Acquisitions:

| | Mar 2026 | Y-T-D | Mar 2025 | Y-T-D |
|-------------------------|----------|-------|----------|-------|
| Adult | 73 | 182 | 69 | 172 |
| Children | 37 | 97 | 67 | 91 |
| Young Adult | 8 | 20 | 3 | 12 |
| Audiovisual | 16 | 31 | 12 | 43 |
| Equipment: Video/DVD | | - | | - |
| Equipment: Sports/Games | | - | | - |
| Total: | 134 | 330 | 151 | 318 |
| % of Change | (11.26) | 3.77 | | |

Inter-Library Loan:

| | Mar 2026 | Y-T-D | Mar 2025 | Y-T-D |
|--------------------|----------|---------|----------|-------|
| NEXT Loaned | 280 | 764 | 305 | 1,039 |
| NEXT Borrowed | 107 | 360 | 146 | 352 |
| ShareIt ILL Loaned | 26 | 89 | 8 | 43 |
| ShareIt ILL Rec'd | - | - | 2 | 2 |
| Total: | 413 | 1,213 | 461 | 1,436 |
| % of Change | (10.41) | (15.53) | | |

Programs:

| | Mar 2026 | Y-T-D | Mar 2025 | Y-T-D |
|----------------------------|----------|-------|----------|-------|
| Adult Programs | 60 | 151 | 48 | 119 |
| Total Adult attendance | 273 | 695 | 265 | 568 |
| Childrens Programs | 19 | 52 | 16 | 47 |
| Total Childrens attendance | 46 | 154 | 52 | 136 |
| Young Adult Programs | | - | | - |
| Total YA attendance | | - | | - |
| Outreach Events | 3 | 3 | 1 | 4 |
| Outreach Attendance Total | 23 | 23 | 8 | 41 |
| Total Library Events | 82 | 206 | 65 | 170 |
| Attendance Total | 342 | 872 | 325 | 745 |
| Meeting Room Uses | | 9 | 2 | 12 |
| Meeting Attendance | | 67 | 4 | 24 |
| Total Attend: | 342 | 939 | 329 | 769 |
| % of Change | 3.95 | 22.11 | | |

Electronic Materials Use:

| | Mar 2026 | Y-T-D | Mar 2025 | Y-T-D | % of Change |
|---------------------|----------|-------|----------|-------|-------------|
| ** Consortial Users | | | | | |
| Flipster | | - | | - | #DIV/0! |
| Lynda Users | | - | | - | #DIV/0! |
| Local Uses | | | | | |
| Cloud Library | 31 | 92 | 40 | 93 | (1.08) |
| Kanopy (Dec 2020) | | - | | 2 | (100.00) |
| Hoopla | 161 | 397 | 148 | 419 | (5.25) |
| Overdrive | 80 | 203 | 63 | 175 | 16.00 |
| Total Local Use: | 272 | 692 | 251 | 689 | |
| % of Change | 8.37 | 0.44 | | | |

Miscellaneous:

| | Mar 2026 | Y-T-D | Mar 2025 | Y-T-D | % of Change |
|----------------------|----------|-------|----------|--------|-------------|
| Volunteer Hours | 8 | 32.00 | 8.00 | 741.00 | |
| Number of Volunteers | 21 | 32 | 4 | 11 | |
| Door Count | 644 | 1,841 | 692.00 | 1,679 | 9.65 |
| Reference | 27 | 60 | 19 | 62 | (3.23) |
| Computer Use | 12 | 39 | 26 | 61 | (36.07) |
| Wireless Activity | 425 | 1,177 | 430 | 1,314 | (10.43) |
| Website Sessions | 674 | 2,352 | 227 | 649 | 262.40 |
| Website Users | 635 | 2,242 | 152 | 815 | 175.09 |
| Public Service Hours | 235 | 658 | 227 | 622 | 5.71 |
| FB Reach | 525 | 1,582 | 667 | 1,831 | (13.60) |

2026 Monthly Stats

Linwood Community Library Statistical Report

| | | | | | |
|---------------------------|-----------------|--------------|----------|---|-------|
| Engagements - Youth | | | - | - | - |
| Twitter Visits | | | | | |
| Tweet Impressions | | - | - | | 0 |
| Mailchimp | | | | | |
| Total Emails Sent | 3 | 11 | 6.00 | | 8 |
| Total Email Receipts | 1,153 | 4,219 | 2,334.00 | | 3,113 |
| Total Emails Opened | 166 | 614 | 896.00 | | 1,220 |
| Faxes (Per Patron Use) | 5 | 13 | | | |
| Copies (Per Patron Use) | 32 | 101 | | | |
| Notary (Per Patron Use) | 4 | 13 | | | |
| | Mar 2026 | Y-T-D | | | |
| Borrowers end of month | 626 | 0 | | | |
| Borrower Accounts used | 75 | 222 | | | |
| Borrowers Added | 1 | 11 | | | |
| Borrowers Renewed | 15 | 42 | | | |
| Borrowers Deleted | 2 | 22 | | | |
| Total Check Outs/ Renewal | 537 | 1,680 | | | |
| Adult Checkouts/Renewals | 251 | 752 | | | |
| Youth Checkouts/Renewals | 286 | 928 | | | |

| | FY2025 | FY2026 as of 1/31/2026 | | | % Used | % flat target |
|---------------------------------------|------------|------------------------|--------|--------------------------|--------|---------------|
| | Actual* | Actual | Budget | Budget diff Over (Under) | | |
| Capital Improvement | | | | | | |
| Revenue | | | | | | |
| Interest on Idle Funds | 6,734.74 | 1,659.03 | - | 1,659.03 | | |
| Transfer | 28,000.00 | - | - | - | | |
| Revenue Total | 34,734.74 | 1,659.03 | - | 1,659.03 | | |
| Capital Improvement Fund Total | 34,734.74 | 257,271.68 | | | | |
| Treasurers Balance 12/31/2025 | 255,612.65 | | | | | |
| Treasurers Balance 1/31/2026 | 257,271.68 | | | | | |

| | FY2025 | FY2026 as of 1/31/2026 | | | % Used | % flat target |
|------------------------------------|-----------|------------------------|-----------|--------------------------|----------|---------------|
| | Actual | Actual | Budget | Budget diff Over (Under) | | |
| Employee Benefit | | | | | | |
| Revenue | | | | | | |
| Property Tax | 8,939.86 | 5,049.91 | 8,005.00 | (2,955.09) | 63.08% | 100.00% |
| Revenue Total | 8,939.86 | 5,049.91 | 8,005.00 | (2,955.09) | | |
| Expense | | | | | | |
| Payroll Expenses | 11,409.41 | 2,755.31 | 14,695.00 | (11,939.69) | 18.75% | 100.00% |
| Cash carry forward | - | - | - | - | #NAME? | 100.00% |
| Expense Total | 11,409.41 | 2,755.31 | 14,695.00 | (11,939.69) | | |
| Employee Benefit Fund Total | | 2,294.60 | | | | |
| Treasurers Balance 12/31/2025 | 7,057.58 | | | | 11592.85 | |
| Treasurers Balance 1/31/2026 | 9,352.18 | 9,352.18 | | | 11409.41 | 183.44 |

| | FY2025 | FY2026 as of 1/31/2026 | | | % Used | % flat target |
|-------------------------------|------------|------------------------|------------|--------------------------|--------|---------------|
| | Actual | Actual | *Budget | Budget diff Over (Under) | | |
| General Fund | | | | | | |
| Revenue | | | | | | |
| Donations/Grants | 12,115.99 | 3,104.73 | 7,100.00 | (3,995.27) | 43.73% | 100.00% |
| Interest on Idle Funds | 11,745.78 | 2,779.47 | 12,000.00 | (9,220.53) | N/A | 100.00% |
| Other Income | 2,116.19 | 140.00 | 1,800.00 | (1,660.00) | N/A | 100.00% |
| Property Tax | 292,868.35 | 165,537.78 | 312,159.00 | (19,290.65) | 93.82% | 100.00% |
| Revenue Total | 318,846.31 | 171,561.98 | 333,059.00 | (161,497.02) | | |
| Expense | | | | | | |
| Collections | 29,645.82 | 7,222.08 | 43,838.00 | (36,615.92) | 16.47% | 100.00% |
| Program | 15,509.22 | 4,202.35 | 25,874.00 | (21,671.65) | 16.24% | 100.00% |
| Operating Expense | 64,536.55 | 16,944.63 | 90,468.00 | (73,523.37) | 18.73% | 100.00% |
| Wages | 139,332.99 | 32,890.15 | 217,719.00 | (184,828.85) | 15.11% | 100.00% |
| Capital | - | - | 15,575.00 | (15,575.00) | 0.00% | 100.00% |
| Transfer to Capital | 28,000.00 | - | 28,000.00 | (28,000.00) | N/A | |
| Cash carry over | - | - | 168,105.00 | (168,105.00) | 0.00% | 100.00% |
| Expense Total | 277,024.58 | 61,259.21 | 589,579.00 | (528,319.79) | 10.39% | |
| General Fund Total | 41,821.73 | 110,302.77 | | | | |
| Treasurers Balance 12/31/2025 | 311,028.61 | | | | | |
| Treasurers Balance 1/31/2026 | 421,331.38 | 421,331.38 | | | | |

318094.67
318086.19
8.48

| | Bank Balance | Calculated Outstan | Act outstand | Diff | Balance sheet | Actually Off |
|------------------|--------------|--------------------|--------------|----------|---------------|--------------|
| Checking Account | 430,683.56 | 432,978.04 | (2,294.48) | 2,290.02 | (4.46) | 10.77 |
| Capital Account | 257,271.68 | | 257,271.68 | 0 | 257,271.68 | 6.31 |

Income Statement (Profit and Loss)

Linwood Community Library
For the 3 months ended March 31, 2026

JAN-MAR 2026

Income

| | |
|---------------------|-------------------|
| Property Taxes | 170,587.69 |
| Fine and Fees | 140.00 |
| Interest Income | 4,438.50 |
| NEKLS Grants | 1,607.25 |
| State Grants | 1,497.48 |
| Total Income | 178,270.92 |

Gross Profit

178,270.92

Expenses

| | |
|-----------------------|------------------|
| Collections | 7,222.08 |
| Gross Wages | 32,890.15 |
| Medicare Co | 476.92 |
| Operating Expenses | 16,944.63 |
| Program Expenses | 4,202.35 |
| Simple IRA Match | 181.65 |
| Social Security Co | 2,039.21 |
| SUTA | 57.53 |
| Total Expenses | 64,014.52 |

Operating Income

114,256.40

Net Income

114,256.40

Income Statement (Profit and Loss)

Linwood Community Library
For the month ended March 31, 2026

MAR 2026

Income

| | |
|---------------------|------------------|
| Property Taxes | 10,053.38 |
| Fine and Fees | 64.40 |
| Interest Income | 1,624.16 |
| Total Income | 11,741.94 |

Gross Profit

11,741.94

Expenses

| | |
|-----------------------|------------------|
| Collections | 2,160.69 |
| Gross Wages | 11,782.37 |
| Medicare Co | 170.85 |
| Operating Expenses | 5,699.63 |
| Program Expenses | 1,471.51 |
| Simple IRA Match | 63.12 |
| Social Security Co | 730.51 |
| SUTA | 11.79 |
| Total Expenses | 22,090.47 |

Operating Income

(10,348.53)

Net Income

(10,348.53)



Payroll Journal Report

Linwood Community Library

Employees Earning

19649 Linwood Road, PO Box 80
Linwood, KS 66052

Pay Run Feb 24th - Mar 26th
Report Period 03/01/2026 - 03/31/2026
Pay Date 03/31/2026

Employee Earnings at Company Level (Pay run: Feb 24th - Mar 26th (Mar 31, 2026))

| Earnings | | | Deductions and Contributions | Employee Taxes | | Employer Taxes | | Employee Taxable Wages | | Employer Taxable Wages | | Time Off (Hours) | | | |
|---------------------|--------|------|------------------------------|----------------|--------------------|----------------|---------------------------------------|------------------------|--------------------|------------------------|---------------------------------------|------------------|------|---------|-------|
| Description | Hours | Rate | | Description | Amount | Description | Amount | Description | Wages | Description | Wages | Description | Used | Accrued | |
| Base Pay | 554.52 | | | | Federal Income Tax | \$413.09 | Employer Medicare Tax | \$170.85 | Federal Income Tax | \$11,682.37 | Employer Medicare Tax | \$11,782.37 | PTO | 16.00 | 19.34 |
| Overtime(1.5x Base) | 2.64 | | EMPLOYEE Security Benefit | \$100.00 | Kansas State Tax | \$894.00 | Social Security - Employer | \$730.51 | Kansas State Tax | \$11,682.37 | Social Security - Employer | \$11,782.37 | | | |
| PTO Hours | 16.00 | | EMPLOYER Security Benefit | \$84.62 | Medicare Tax | \$170.85 | State Unemployment Insurance Tax - KS | \$11.79 | Medicare Tax | \$11,782.37 | State Unemployment Insurance Tax - KS | \$11,782.37 | | | |
| Gross | | | | | Social Security | \$730.51 | | | Social Security | \$11,782.37 | | | | | |

Pay run: Feb 24th - Mar 26th (Mar 31, 2026)

| Department | Earnings | | | Deductions and Contributions | Employee Taxes | | Employer Taxes | | Employee Taxable Wages | | Employer Taxable Wages | | Time Off (Hours) | | | Totals | | | |
|------------|-------------|----------|------------|------------------------------|-----------------|---------------------|---------------------------------------|------------------------------------|------------------------|---------------------|---------------------------------------|------------------------------------|------------------|------|---------|-------------|--------------|------------|--|
| | Description | Hours | Rate | | Description | Amount | Description | Amount | Description | Wages | Description | Wages | Description | Used | Accrued | Description | Amount | | |
| Library | Base Pay | 397.6751 | | EMPLOYEE Security Benefit | \$100.00 | Additional Medicare | \$0.00 | Employer Medicare Tax | \$102.91 | Additional Medicare | \$0.00 | Employer Medicare Tax | \$7,096.93 | PTO | 0 | 13.18 | Net Pay | \$5,785.14 | |
| | Gross | | \$7,096.93 | EMPLOYER Security Benefit | \$64.62 | Federal Income Tax | \$212.87 | Federal Unemployment Insurance Tax | \$0.00 | Federal Income Tax | \$6,996.93 | Federal Unemployment Insurance Tax | \$0.00 | | | | Company Cost | \$7,711.57 | |
| | | | | | | Kansas State Tax | \$456.00 | Social Security - Employer | \$440.01 | Kansas State Tax | \$6,996.93 | Social Security - Employer | \$7,096.93 | | | | | | |
| | | | | | Medicare Tax | \$102.91 | State Unemployment Insurance Tax - KS | \$7.10 | Medicare Tax | \$7,096.93 | State Unemployment Insurance Tax - KS | \$7,096.93 | | | | | | | |
| | | | | | Social Security | \$440.01 | | | Social Security | \$7,096.93 | | | | | | | | | |

Pay run: Feb 24th - Mar 26th (Mar 31, 2026)

| Employee | Earnings | | | Deductions and Contributions | Employee Taxes | | Employer Taxes | | Employee Taxable Wages | | Employer Taxable Wages | | Time Off (Hours) | | | Totals | | |
|--------------------------|-------------|-------|------------|------------------------------|-----------------|--------------------|----------------|---------------------------------------|------------------------|--------------------|------------------------|---------------------------------------|------------------|------|---------|-------------|--------------|------------|
| | Description | Hours | Rate | | Description | Amount | Description | Amount | Description | Wages | Description | Wages | Description | Used | Accrued | Description | Amount | |
| Susan B. Hennels W2 | Base Pay | 96.60 | 18.20 | | | Federal Income Tax | \$41.64 | Employer Medicare Tax | \$25.49 | Federal Income Tax | \$1,758.04 | Employer Medicare Tax | \$1,758.04 | PTO | 0 | 3.73 | Net Pay | \$1,505.91 |
| | Gross | | \$1,758.04 | | | Kansas State Tax | \$76.00 | Social Security - Employer | \$109.00 | Kansas State Tax | \$1,758.04 | Social Security - Employer | \$1,758.04 | | | | Company Cost | \$1,894.29 |
| | | | | | | Medicare Tax | \$25.49 | State Unemployment Insurance Tax - KS | \$1.76 | Medicare Tax | \$1,758.04 | State Unemployment Insurance Tax - KS | \$1,758.04 | | | | | |
| | | | | | Social Security | \$109.00 | | | Social Security | \$1,758.04 | | | | | | | | |
| Nicole R Oelschlaeger W2 | Base Pay | 84.44 | 18.00 | | | Kansas State Tax | \$63.00 | Employer Medicare Tax | \$22.04 | Federal Income Tax | \$1,519.93 | Employer Medicare Tax | \$1,519.93 | PTO | 0 | 3.26 | Net Pay | \$1,340.65 |
| | Gross | | \$1,519.93 | | | Medicare Tax | \$22.04 | Social Security - Employer | \$94.24 | Kansas State Tax | \$1,519.93 | Social Security - Employer | \$1,519.93 | | | | Company Cost | \$1,637.73 |
| | | | | | | Social Security | \$94.24 | State Unemployment Insurance Tax - KS | \$1.52 | Medicare Tax | \$1,519.93 | State Unemployment Insurance Tax - KS | \$1,519.93 | | | | | |
| | | | | | | | | | Social Security | \$1,519.93 | | | | | | | | |

| | | | | | | | | | | | | | | | | |
|-------------------------------|---------------------|--------|-------|------------|---|--------------------|----------|---------------------------------------|----------|--------------------|------------|---------------------------------------|------------|-----------|------|---|
| Amy L Rosewicz W2 | Base Pay | 119.66 | 18.00 | \$2,153.95 | EMPLOYEE Security Benefit \$100.00 EMPLOYER Security Benefit \$64.62 | Federal Income Tax | \$121.23 | Employer Medicare Tax | \$31.23 | Federal Income Tax | \$2,053.95 | Employer Medicare Tax | \$2,153.95 | PTO 0 | 4.62 | Net Pay \$1,506.95 Company Cost \$2,365.49 |
| | Gross | | | \$2,153.95 | | Kansas State Tax | \$261.00 | Social Security - Employer | \$133.54 | Kansas State Tax | \$2,053.95 | Social Security - Employer | \$2,153.95 | | | |
| Dennis Keith Shelton W2 | Base Pay | 158.85 | 26.50 | \$4,156.59 | EMPLOYEE Security Benefit \$100.00 EMPLOYER Security Benefit \$64.62 | Federal Income Tax | \$200.22 | Employer Medicare Tax | \$67.94 | Federal Income Tax | \$4,685.44 | Employer Medicare Tax | \$4,685.44 | PTO 16.00 | 6.16 | Net Pay \$3,888.78 Company Cost \$5,048.57 |
| | Overtime(1.5x Base) | 2.64 | 39.75 | \$104.85 | | Kansas State Tax | \$238.00 | Social Security - Employer | \$290.50 | Kansas State Tax | \$4,685.44 | Social Security - Employer | \$4,685.44 | | | |
| | PTO Hours | 16.00 | 26.50 | \$424.00 | | Medicare Tax | \$67.94 | State Unemployment Insurance Tax - KS | \$4.69 | Medicare Tax | \$4,685.44 | State Unemployment Insurance Tax - KS | \$4,685.44 | | | |
| | Gross | | | \$4,685.44 | | Social Security | \$290.50 | | | Social Security | \$4,685.44 | | | | | |
| Tracy Lynn Tygart W2 | Base Pay | 15.80 | 22.15 | \$350.00 | EMPLOYEE Security Benefit \$100.00 EMPLOYER Security Benefit \$64.62 | Federal Income Tax | \$50.00 | Employer Medicare Tax | \$5.08 | Federal Income Tax | \$350.00 | Employer Medicare Tax | \$350.00 | PTO 0 | 1.57 | Net Pay \$270.22 Company Cost \$377.13 |
| | Gross | | | \$350.00 | | Kansas State Tax | \$3.00 | Social Security - Employer | \$21.70 | Kansas State Tax | \$350.00 | Social Security - Employer | \$350.00 | | | |
| | | | | | | Medicare Tax | \$5.08 | State Unemployment Insurance Tax - KS | \$0.35 | Medicare Tax | \$350.00 | State Unemployment Insurance Tax - KS | \$350.00 | | | |
| | | | | | | Social Security | \$21.70 | | | Social Security | \$350.00 | | | | | |
| Ethan David Wood W2 | Base Pay | 81.17 | 16.20 | \$1,315.01 | EMPLOYEE Security Benefit \$100.00 EMPLOYER Security Benefit \$64.62 | Kansas State Tax | \$53.00 | Employer Medicare Tax | \$19.07 | Federal Income Tax | \$1,315.01 | Employer Medicare Tax | \$1,315.01 | PTO 0 | 1.57 | Net Pay \$1,161.41 Company Cost \$1,416.93 |
| | Gross | | | \$1,315.01 | | Medicare Tax | \$19.07 | Social Security - Employer | \$81.53 | Kansas State Tax | \$1,315.01 | Social Security - Employer | \$1,315.01 | | | |
| | | | | | | Social Security | \$81.53 | State Unemployment Insurance Tax - KS | \$1.32 | Medicare Tax | \$1,315.01 | State Unemployment Insurance Tax - KS | \$1,315.01 | | | |
| | | | | | | | | | | Social Security | \$1,315.01 | | | | | |

| Check# | PayTo | Date | Type | Memo | Amount |
|--------|------------------------|-----------|---------|--------------------------------|----------|
| 11711 | VISA | 23-Apr-26 | Monthly | | 4,623.08 |
| 11712 | OverDrive, Inc. | 23-Apr-26 | 1x | Sunflower eLibrary | 900.00 |
| 11713 | Tonganoxie Mirror | 23-Apr-26 | 1x | Subscription | 42.00 |
| 11714 | Wheat State Cleaning | 23-Apr-26 | Monthly | | 600.00 |
| 11715 | Culligan Water of Kan | 23-Apr-26 | Monthly | | 27.08 |
| 11716 | Byron Wiley | 23-Apr-26 | 1x | Music Performance | 250.00 |
| 11717 | UniFirst | 23-Apr-26 | Monthly | | 192.73 |
| 11718 | Old World Cabinet | 23-Apr-26 | 1x | | 795.00 |
| 11719 | Midwest Tape | 23-Apr-26 | Monthly | | 385.79 |
| 11720 | Evergy | 23-Apr-26 | Monthly | | 319.98 |
| 11721 | Aly Evans | 23-Apr-26 | Monthly | | 160.00 |
| 11722 | City of Linwood | 23-Apr-26 | Monthly | | 65.42 |
| 11723 | Security Benefit Group | 23-Apr-26 | Monthly | | 164.62 |
| 11724 | CENGAGE LEARNING I | 23-Apr-26 | Monthly | Books | 62.39 |
| 11725 | Harvestry by Hand, LL | 23-Apr-26 | 1x | Circular Weaving Workshop | 200.00 |
| 11726 | Cecelia Correa | 23-Apr-26 | 1x | Thai Chi | 112.50 |
| 11727 | PEAC Solutions | 23-Apr-26 | Monthly | | 307.94 |
| 11728 | Atmos Energy | 23-Apr-26 | Monthly | | 141.65 |
| 11729 | Susan Henneke | 23-Apr-26 | 1x | Mileage | 39.20 |
| 11730 | Midcontinent Commu | 23-Apr-26 | Monthly | | 255.64 |
| 11731 | Brandon Zarda | 23-Apr-26 | 1x | Lawn & parking lot maintenance | 705.00 |